

Horizons of Holistic Education: Policy on the Use of Artificial Intelligence (AI) (Primary Format)

Effective Date: August 2, 2025

1. Preamble

In response to the rapid advancements and increasing accessibility of artificial intelligence (AI) tools, Horizons of Holistic Education (HHE), published by Children's Research University, has established the following policy. Our goal is to uphold the highest standards of academic integrity, originality, and ethical responsibility in all our publications. This policy provides clear guidelines for authors regarding the use of AI in the preparation of manuscripts submitted to HHE.

2. Guiding Principles

Our policy is based on three core principles:

Accountability: Human authors are fully responsible and accountable for all content in their submissions, including the accuracy of data, the integrity of images, and the originality of the text.

Originality: Submissions must reflect the authors' own critical thought, analysis, and interpretation. The core intellectual contribution must be human-driven.

Transparency: The use of any advanced technological tools, including AI, that have assisted in the preparation of the manuscript must be transparently and fully disclosed.

3. Prohibited Uses of Generative AI

The use of generative AI and AI-powered large language models (LLMs) such as ChatGPT, Jasper, Bard, etc., to create scholarly content is strictly prohibited. Authorship implies responsibility and accountability, which AI tools cannot fulfil.

Specifically, AI tools must not be used for:

- Generating any part of the manuscript's core text, including the abstract, introduction, literature review, methodology, results, discussion, or conclusion.
- Generating hypotheses, analysing data, or drawing scientific conclusions.
- Creating or altering images, figures, or tables that represent research data.
- Paraphrasing or rewriting text to an extent that obscures the original source or constitutes plagiarism.

- Furthermore, AI tools cannot be listed as an author or co-author on any manuscript submitted to HHE.

4. Permissible Uses of AI Tools

The use of AI-powered tools to improve the language and readability of a manuscript is permissible, provided these tools do not contribute to the intellectual content of the work.

Permissible uses include:

- Utilising software for grammar checking, spell checking, and punctuation correction (e.g., Grammarly, ProWritingAid).
- Employing language translation tools to improve the clarity of a manuscript originally written in another language (authors are responsible for the accuracy of the translation).
- Using reference management software to format citations.

5. Mandatory Disclosure of Permissible AI Use

If an AI tool was used for the permissible purposes outlined in Section 4, authors must provide a full disclosure in the manuscript. This ensures transparency in the writing and editing process.

Location of Disclosure: The declaration should be placed in the 'Acknowledgements' section or in a separate section titled 'AI Use Declaration' before the References.

Content of Disclosure: The statement must specify the name of the AI tool, its version, the publisher, and a clear description of how it was used.

Example Disclosure Statement: "The authors acknowledge the use of Grammarly (Version 2.0) to assist with language editing and proofreading to improve the clarity of this manuscript. All intellectual content, ideas, and conclusions presented in this paper are the authors' own."

6. Breach of Policy

HHE reserves the right to use plagiarism and AI-content detection tools to screen submissions. Any manuscript found to be in breach of this policy will be subject to immediate rejection. If a violation is discovered after publication, the article will be retracted, and the authors' affiliated institutions may be notified.

For any clarifications regarding this policy, authors are encouraged to contact the editorial office at editor.hhe@cru.ac.in.